

Asset Detailer

In operation since 1996, Berkeley Charleston Dorchester Rural Transportation Management Association d/b/a TriCounty Link provides transit services to rural residents of Berkeley, Charleston and Dorchester counties. Our headquarters is in the Town of Moncks Corner and offers a relaxed working environment.

We have a full-time opportunity open for Asset Detailer. The duties include but not limited to:

Wash exteriors, clean and disinfect interiors of all company vehicles, sweep, mop, empty trash receptacles. Empty trash receptacles within maintenance buildings and maintenance yard. Keep entrances free of debris and leaves. Operates a variety of tools and equipment, such as sanitizing backpack, blowers, pressure washer, and wash bay for cleaning and maintenance of TCL facilities. Performs vehicle checks routinely utilizing the General Vehicle Checklist on all revenue and non-revenue fleet whether active or unactive. Performs general janitorial cleaning, such as mopping, sweeping, wiping and utilizing oil dry absorbents as needed, in both TCL maintenance facilities and placement of restroom soap, toilet paper, and paper towel in dispensers. Courier for Summerville (removal and replacement of fareboxes and exchange of paperwork). Assist with tire deliveries and annual inventory of assets. Maintain a safe work environment. Perform all duties in a safe and efficient manner in accordance with TCL Operational Policies and Procedures, FTA, and OSHA guidelines. Performs other duties as assigned by the General Manager or designee.

QUALIFICATIONS:

Valid South Carolina license required. A minimum of 6 months of work-related experience. Must be organized and detail orientated. Ability to understand and follow directions. Must be able to work without direct supervision. Requires comparing or inspecting items against a standard. Requires handling or using machines, tools, or equipment that requires brief instruction or experience; such as pressure washer, blowers, sanitizing backpack, and similar tools. Clear results on background check which could include prior employment verification, personal and professional references, criminal history, credit history, motor vehicle records and drug screen.

A comprehensive benefit package is offered to full-time employees and includes the State Health plan, South Carolina Retirement System, paid vacation and sick days, paid holidays, optional 401(k) and supplemental insurance benefits.

Please apply at 305 Heatley Street Moncks Corner, SC 29461 or call 843-899-4096. EOE