

General Automotive Mechanic

In operation since 1996, Berkeley Charleston Dorchester Rural Transportation Management Association d/b/a TriCounty Link provides transit services to rural residents of Berkeley, Charleston and Dorchester counties. Our headquarters is in the Town of Moncks Corner and offers a relaxed working environment.

We have a full-time opportunity open for General Automotive Mechanic. The duties include but not limited to:

Inspects, diagnoses, and repairs a variety of gasoline automotive equipment, including automobiles, trucks, medium duty equipment and cut away buses of various models. Performs preventive maintenance services. Performs minor maintenance repairs, including brake system repairs or engine system tune-ups. Repairs or replaces defective, worn, or broken parts per Lead Automotive Mechanics direction. Repairs or replaces damaged body parts per Lead Automotive Mechanics direction. Performs air conditioning trouble-shooting and repair per Lead Automotive Mechanics assistance and direction. Road test checks repaired non-CDL vehicles and inspects said vehicles to confirm quality workmanship per Lead Automotive Mechanics direction. Maintains clean work area and organized shop to maintain compliance with regulations and reduce liability risks. Responds to service calls outside of normal working hours per Lead Automotive Mechanics direction. Retains maintenance record of repair reports on all vehicle preventive maintenance services and repairs. Understands basic computer skills and use of general office equipment. Ability to establish and maintain good working relationship with coworkers. Performs other related duties as assigned by Lead Automotive Mechanic, Admin/Maintenance Services Manager, Deputy Director of Finance and Administration or Executive Director.

QUALIFICATIONS: High school diploma or equivalent required. Valid South Carolina Class D license required; valid SC CDL A or B license, with passenger endorsement, preferred. Vocational or Technical certification preferred. 1-2 years of general automotive mechanic or diesel mechanic experience preferred. Maintain regular and dependable attendance.

A comprehensive benefit package is offered to full-time employees and includes the State Health plan, South Carolina Retirement System, paid vacation and sick days, paid holidays, optional 401(k) and supplemental insurance benefits.

Please apply at 305 Heatley Street Moncks Corner, SC 29461 or call 843-899-4096. EOE